

# Truman State University Pre-Approval of Transfer Credit

**Attention:** Students who want to use credit from a Truman-sponsored study abroad experience toward degree requirements should use a substitution form.

Name: \_\_\_\_\_ ID: 000-\_\_\_\_\_

Current Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone Number: \_\_\_\_\_

First Semester at Truman: \_\_\_\_\_ Anticipated Graduation Date: \_\_\_\_\_

Please indicate if you are participating in intercollegiate athletics at Truman:  Yes  No

## Transfer of Credit

Institution at which course(s) will be completed: \_\_\_\_\_

Location of transfer institution: \_\_\_\_\_

Semester and year course(s) will be completed: \_\_\_\_\_

Please provide the discipline, course number, course title, and credit hours for the course(s) you want to transfer to Truman. Use the transfer institution's discipline, course number, and title. Attached course descriptions for each of the courses listed. The Registrar's Office will assign the Truman equivalent for each course in consultation with the faculty and department chair from the appropriate discipline(s).

SUBJ	CRS #	TITLE	TRUMAN EQUIVALENT

I understand that I must have an official transcript sent directly to the Truman State University Registrar's Office upon completion of the transfer course(s) listed above.

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Registrar's Office Approval:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## **Waiver of 28 Hour Residency Requirement**

Your last 28 hours of coursework must be completed in residence at Truman State University. If the course(s) listed above will be completed during your last 28 hours, you may not transfer these courses unless a waiver of the residency requirement has been approved by your academic dean and the Provost/Vice President for Academic Affairs (Provost/VPAA). To petition for a waiver, attach a brief description of your reasons for such a petition, and submit this form to your academic dean.

**Dean's Approval:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Provost's/VPAA's Approval:** \_\_\_\_\_ **Date:** \_\_\_\_\_